**Teamwork skill: Communicate effectively**

**Team Monitoring Chart**

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| Learning Intention: to be able to use our words and body language to politely listen to others, and explain our ideas to others. |
| Success Criteria | **Tally***How many times did the teachers see this today?* | **Comment***Which teams or students did this particularly well today? How?* |
| **Team 1:** | **Team 2:** | **Team 3:** | **Team 4:** | **Team 5:** |
| 1 | **I listen quietly and patiently when my team mates are talking.**  |  |  |  |  |  |  |
| 2 | **I come up with ideas and explain them to my team mates.**  |  |  |  |  |  |  |
| 3 | **When I am talking or listening to someone, I turn my body towards them and look at their face.** |  |  |  |  |  |  |
| 4 | **I give helpful and friendly feedback.** E.g. *“That’s a good idea, I didn’t think of that! Maybe we could also…”* |  |  |  |  |  |  |
| 5 | **I listen and stay calm when people give me feedback.** |  |  |  |  |  |  |

**Teamwork skill: Communicate effectively**

**Whole-Club Monitoring Chart**

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| Learning Intention: to be able to use our words and body language to politely listen to others, and explain our ideas to others. |
| Success Criteria | **Tally***How many times did the teachers see this today?* | **Comment***Which teams or students did this particularly well today? How?* |
| 1 | **I listen quietly and patiently when my team mates are talking.**  |  |  |
| 2 | **I come up with ideas and explain them to my team mates.**  |  |  |
| 3 | **When I am talking or listening to someone, I turn my body towards them and look at their face.** |  |  |
| 4 | **I give helpful and friendly feedback.** E.g. *“That’s a good idea, I didn’t think of that! Maybe we could also…”* |  |  |
| 5 | **I listen and stay calm when people give me feedback.** |  |  |