



# 2018 Investment Round

Guideline for Applications

December 2017



Australian Government  
Department of Industry,  
Innovation and Science

**Business**  
Cooperative Research  
Centres Programme

[autismcrc.com.au](http://autismcrc.com.au)

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# Autism CRC

## About us

Established in 2013, Autism CRC is the world's first national, cooperative research effort focused on autism. Our vision is to see autistic people empowered to discover and use their diverse strengths and interests. We take a whole-of-life approach to enhance the lives of people on the autism spectrum, from diagnosis and the early years to the school years and into adult life.

Autism CRC has 56 participant organisations, as well as other partners, based around Australia and internationally. Together, we seek to build capacity and support for neurodiverse environments in our communities, so every individual has the opportunity to reach their full potential.

Autism CRC is committed to inclusive research practices and co-production of outcomes with those on the spectrum and their families. This will further ensure research provides practical and tangible outputs that benefit the community.

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# 2018 Investment Call

Autism CRC Ltd is currently calling for applications for **Innovation and Utilisation projects** across the three research programs below.

## Program 1 - The Early Years

### **Better start through better diagnosis**

This program aims to harness existing knowledge of autism to improve diagnosis, ensure earlier diagnosis, and use breakthroughs in biological research to identify subtypes of autism and the most effective interventions for these.

## Program 2 - The School Years

### **Enhancing teaching and learning**

This program aims to provide autism appropriate educational environments and programs that optimise students' social, behavioural and academic success, and equip teachers to manage even the most complex behaviours.

## Program 3 - The Adult Years

### **Finding a place in society**

This program aims to improve opportunities for people on the spectrum to successfully participate in higher education and employment, and identify best practice in physical and mental health management.

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# Project types

## Innovation projects

Innovation Projects must demonstrate how they assist the Autism CRC to meet program objectives set out in Commonwealth Milestones and involve at least two (preferably more) CRC Essential and /or Other Participants, including a **Co-leader from an end-user organisation**.

### Desirable features for Innovation projects:

- Leveraging of funding/investment from other sources; and
- Engagement with other participants with whom we have not yet extensively engaged (including new participants Autism West, Autism Tasmania, Autism NZ, Macquarie University and Tasmanian Department of Health & Human Services).
- Innovation project investments will not exceed \$50k in funding over a 12-month period.

## Utilisation Projects

Utilisation Projects aid the translation and utilisation of Autism CRC research outcomes consistent with the Commonwealth Utilisation objectives and milestones. These proposals might include:

- Product development projects from existing CRC research project outputs (intended to move outcomes to products, where outcomes have been shown to be effective);
- Take up an existing CRC research output/product/deliverable and embed it in practice, disseminate it further (eg. via CPD workshops, in service training on use of output); or
- Develop multimedia resources– video footage, photographs etc. that will form part of a more extensive resource as part of a planned process within a research program.

Investments of approximately \$50K over a 12-month period are recommended, but may be higher with a very strong business case accompanying the application.

Autism CRC is working to ensure output utilisation and dissemination as soon as outputs/products become available. This utilisation project call is **only open to Autism CRC Essential or Other Participants and must follow up the utilisation and dissemination of existing outputs/resources and deliverables or those that are well advanced/in train**.

Projects must involve at least two (preferably more) CRC Essential and/or Other Participants and include a **Co-Leader from an end-user organisation**.

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### **Desirable features for Utilisation projects:**

- Leveraging of funding/investment from other sources; and
- Engagement with other participants with whom we have not yet extensively engaged (including newer participants – Autistic Self Advocacy Network of Australia and New Zealand [ASAN], the I CAN Network, Amaze, Autism West, Autism Tasmania, Autism NZ, Macquarie University, Tasmanian Department of Health & Human Services).

## **Strategic Projects**

In addition to the Innovation and Utilisation project types, Autism CRC is also calling for the following Strategic Projects. Strategic Projects are defined based upon Autism CRC Ltd milestones and a gap analysis undertaken annually by the Research Executive. The following Strategic projects are also called.

### **Classrooms of Excellence in High schools**

Evidence-based programs to optimise the learning environment ensuring successful social and behavioural outcomes for students on the autism spectrum. Research into the programs will focus on the development and evaluation of:

- Strategies to enhance students' capacity to process instructions, express knowledge, and engage in/transition between learning tasks;
- Methods of transition between and within classrooms, and into and across the school; and
- Whole of class and whole of school social emotional programs.

This research will be conducted with schools across Qld, NSW, Vic and WA. The Classrooms of Excellence Projects will also deliver information sharing and program development resources, developed in partnership with teachers and other professionals.

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# Eligibility

## Who can apply?

The 2018 Investment Round is open to all industry sectors and research disciplines and funding is available to organisations from all industry, research and community sectors. However, teams must include representatives from at least two, (preferably more) Autism CRC Participant organisations.

This utilisation project call is only open to Autism CRC Essential or Other Participants and must follow up the utilisation and dissemination of existing outputs/resources and deliverables or those that are well advanced/in train.

## Autism CRC's Essential Participants and Other Participants

Essential and Other Participants are organisations and individuals who have formal partnership agreements with Autism CRC. Our Participants share our dream of transforming lives through collaborative research and help shape our programs. We have a total of 56 Participants: 14 Essential Participants and 42 Other Participants. For a list of our Participants, [click here](#).

## Non-Participant organisations

Yes – organisations that are not currently one of Autism CRC's Participants are encouraged to partner with our 56 Participants in order to propose / deliver a project that meets Autism CRC objectives.

## End-user organisation project lead

Innovation and Utilisation Projects must involve at least two (preferably more) CRC Essential and/or Other Participants and should be led (as sole leader or co-leader) by **an end-user organisation**. The Cooperative Research Centre (CRC) Programme supports industry-led end-user driven research collaborations to address major challenges facing Australia. In the context of Autism CRC, an end-user organisation is one that focuses on service delivery, support or advocacy for people on the autism spectrum.

The project leader and co-leader are the lead Participants in the collaboration responsible for managing the project on behalf of the Autism CRC.

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# Application Process

## Step 1: Expression of Interest and Program Director review

Applicants must submit an Expression of Interest to Program Directors, enabling an early review of the proposed project to ensure it meets Commonwealth Milestones. To enable this review, Applicants should fill in Section 1: Project Summary the Project Plan template.

At minimum a draft of this Project Summary should be submitted to the relevant Program Director by 1 February 2018:

- Professor Valsamma Eapen (Program 1 – The Early Years) [v.eapen@unsw.edu.au](mailto:v.eapen@unsw.edu.au)
- Professor Suzanne Carrington (Program 2 – The School Years) [sx.carrington@qut.edu.au](mailto:sx.carrington@qut.edu.au)
- Professor Torbjorn Falkmer (Program 3) [T.Falkmer@curtin.edu.au](mailto:T.Falkmer@curtin.edu.au)

Program Directors have the responsibility, in conjunction with the R&D Committee and Research Executive, to ensure that all projects are focused on meeting the milestones and delivering the outputs as stated in the Commonwealth Agreement with Autism CRC Ltd. If proposals are received that address the same topic, participants will be encouraged to collaborate, unless it can be demonstrated that their proposals are complementary and address different output milestones.

**The deadline to submit an Expressions of Interest is 1 February 2018.**

**Applicants who have an Expression of Interest approved by the relevant Program Director will receive a registration that will allow them to submit their full proposal online.**

## Step 2: Project Plan

Once an Expression of Interest is approved by the Program Director (Step 1), Applicants must then complete an Autism CRC Project Plan in consultation with Project Participants. Advice may be sought as required from the relevant Program Director.

## Step 3: Project Plan sign off

Prior to submission to Autism CRC, Applicants should obtain final approval signoff from all Project Parties (including MOUs), confirming acceptance of the final version of the project plan, ensuring agreement with the plan, budget and in-kind contribution. Project Parties should also review the standard Terms and Conditions, and obtain signoff from respective Legal Teams to expedite the commissioning process, should the project application be successful. **Applicants should also provide the full proposal to the relevant Program Director for final signoff prior to submission online.**



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#### Step 4: Submit Project Application via the online form

Once appropriate signatures are obtained and Applicant confirms all relevant supporting documentation is provided. Applicant may submit the Project Application to the Autism CRC via the online form. Email submissions will NOT be accepted.

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## Assessment and Independent Review

Autism CRC will conduct the first review and send Project plans that meet the outlined criteria for review by **independent scientific and autism advisors**. Autism CRC's Research & Development Committee will consider the outcomes of these reviews. The **Board of Autism CRC** will determine those projects that will receive investment funding, taking account of the recommendations of the Research & Development Committee.

### Criteria for Assessment

Project applications will be assessed with regard to the following criteria:

- Meet Autism CRC's milestones and outputs
- Clearly focus on end-user driven outcomes identified for Autism CRC
- Utilise Participant in-kind (staff and non-staff)
- Comply with proposal guidelines
- Are well developed and demonstrate feasibility over the timeline
- Are collaborative and involve at least two (preferably more) Autism CRC Essential and/or Other Participants
- Include Participants with adequate skills and infrastructure to operationalise the project
- Clearly identify and describe any planned involvement of PhD and/or other students and post docs, where applicable
- Demonstrate co-production and engagement with end-users

All applicants and their project plans must demonstrate inclusive research practice with autistic individuals and/or families/carers, through the phases of project design, conduct and evaluation. Project plans demonstrating co-production with autistic research team members will be highly regarded, and may be the determining factor in determining which proposals are approved for investment by Autism CRC.

### Unsuccessful Project Proposals

If a project is not recommended at any stage, notification and feedback will be provided to the Project Leader. After submitting your project application, applicants will receive notification of outcome and feedback from Autism CRC by July via email.

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## Successful Project Proposals

Once project plans are approved for funding, all participating organisations will be required to sign off on the Project Agreement. Funding for projects will be finalised once the Project Agreement has been fully executed and evidence of ethical clearance has been provided to the Research Office.

The initial payment will be made in advance, once the Project Agreement is fully executed and subsequently all payments will be made in arrears on the satisfactory completion of project milestones, research progress, cash and in-kind reporting and acceptance by the Research Executive (and summarised for the Research and Development Committee). Unsatisfactory reporting or unsatisfactory progress against project milestones, not remedied to the satisfaction of the Research Executive, will lead to termination of project funding.

All Applicants and their Project Plans must demonstrate inclusive research practice with autistic individuals and/or families/carers, through the phases of project design, conduct and evaluation. Project plans demonstrating co-production with autistic research team members will be highly regarded, and may be the determining factor in determining which proposals are approved for investment by Autism CRC.

# Project Budget Guidelines

Budgets should follow the template as outlined in the project plan, showing financial year over the life of the project. Identify each budget item by participant organisation. Funding for staff members should be shown by position by each organisation intending to receive the funds.

## Staffing

Funding for staff members should be shown by position (e.g. PhD, Post Doc, RA or other type staff member), by the organisation receiving the funds.

### Proportions of FTE

	1 FTE	1,950 days per year
Staff member working on a project 2 days per week		0.4 FTE
Staff member working on a project 22.5 hrs per week		0.6 FTE
Staff member working on a project 200 hrs in a year		0.1 FTE

## CRC Funded Salary FTE (include salary related on-costs)

Position	2016	2017	2018	2019
Administrative Assistant*	\$60,000	\$60,000	\$60,000	\$60,000
Research Assistant*	\$80,000	\$80,000	\$80,000	\$80,000
Post Doc	\$120,000	\$120,000	\$120,000	\$120,000
PhD Student	\$26,288	\$26,682	\$27,082	\$27,650**
PhD Student (with existing scholarship)	\$5,000	\$5,000	\$5,000	\$5,000

\*Rates subject to future review

\*\* RTP Base Stipend Rates for the following year advised by 1 October

Please note that PhD students are funded equivalent RTP base stipend rates. If the appointed student has an existing scholarship or is awarded an RTP stipend, the funding budget will be reduced to reflect a total annual top up of \$5,000 per FTE.

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## Non Salary Expenditure

Consists of expenditure incurred on items such as equipment, direct research costs, travel and software. List the type of expense and amount in the correct budget year.

The Autism CRC does not fund costs related to dissemination or conference attendance. PhD Scholars and early career researchers may be eligible to apply to the Autism CRC Conference Scholarship fund.

The Autism CRC will accept budgeted rates for travel and accommodation that are consistent with the ATO reasonable travel allowance rates, see [www.ato.gov.au](http://www.ato.gov.au).

Individual assets < \$20,000 may be purchased with CRC project funds where required for specific interventions. Such items could include laptops, ipads, software, portable fMRI, etc. Assets will need to be tracked throughout the project and remain property of the purchasing organisation. See *Capital Asset Guidelines*.

## Direct costs

Direct costs are costs directly related to the execution of the project. These costs may include, but are not limited to: Equipment, Travel and accommodation (related to data collection, Test protocols and Consumables).

The Autism CRC does not fund costs related to dissemination or conference attendance. PhD Scholars and early career researchers may be eligible to apply to the Autism CRC Conference Scholarship fund.

## Sample Project Cash Budget

### Personnel:

Funding for research Post Docs, RAs and PhD students is to be included in the project budget using the following rates:

<b>Admin Assistant</b>	\$60,000 per annum (including on costs)		
<b>Research Assistant</b>	\$80,000 per annum (including on costs)		
<b>Post Doc</b>	\$120,000 per annum (including on costs)		
<b>PhD students*</b>	2018 - \$27,082	2019 - \$27,650	2020 - \$28,065

\*If PhD student has an RTP Stipend, Autism CRC will provide a \$5,000 per annum 'top up' to the scholarship for three years.

Participating Institution	Budget Item	Year 1	Year 2	Year 3	TOTAL
<b>UWA</b>	Salary costs – RA 0.3FTE	\$24,000	\$24,000	\$24,000	<b>\$72,000</b>
	Salary costs – PhD student top up	\$5,000	\$5,000	\$5,000	<b>\$15,000</b>
	Payment to clinicians rating videos	\$4,200	\$4,100	\$4,200	<b>\$12,500</b>
	Video cameras and memory card for recording assessments	\$400			<b>\$400</b>
	Psychological testing	\$433	\$433	\$434	<b>\$1,300</b>
<b>Total UWA</b>		<b>\$34,033</b>	<b>\$33,533</b>	<b>\$33,634</b>	<b>\$101,200</b>
<b>LTU</b>	Salary costs – Post Doc 0.4FTE	\$48,000	\$48,000	\$48,000	<b>\$144,000</b>
	Salary costs - RA 0.2FTE for 1 year	\$16,000			<b>\$16,000</b>
	Payment to clinicians rating videos	\$4,200	\$4,100	\$4,200	<b>\$12,500</b>
	Video cameras and memory card for recording assessments	\$400			<b>\$400</b>
	Record forms	\$433	\$433	\$434	<b>\$1,300</b>
<b>Total LTU</b>		<b>\$69,033</b>	<b>\$52,533</b>	<b>\$52,634</b>	<b>\$174,200</b>
<b>UNSW</b>	Salary costs – PhD student	\$27,082	\$27,650	\$28,065	<b>\$82,797</b>
	Payment to clinicians rating videos	\$4,200	\$4,100	\$4,200	<b>\$12,500</b>
	Travel and accommodation	\$850	\$850	\$850	<b>\$2,550</b>
<b>Total UNSW</b>		<b>\$31,338</b>	<b>\$31,684</b>	<b>\$32,238</b>	<b>\$97,847</b>
<b>GRAND TOTAL</b>		<b>\$134,404</b>	<b>\$117,750</b>	<b>\$118,506</b>	<b>\$373,247</b>

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# Guidelines for In-kind Contributions

## Overview

When Participants provide staff time and/or incur expenditure supporting CRC activities, this support is recognised as an in-kind contribution. These contributions are not funded by the CRC but incurred by the Participant.

In-kind contributions are an essential part of the CRC and every Participant has agreed to supply in-kind to some degree (via Essential or Other Participant Agreement).

In-kind contributions can be for any type of support and can be over and above amounts agreed to in the project budget.

There are three ways Participants can recognise in-kind contributions:

## Three types of in-kind contribution

**In-kind staff contributions:** where Participants contribute their staff member's time to ACRC activities. All costs are incurred by the Participant and measured as Full Time Equivalent (FTE); and

**Non-staff in-kind:** where participants incur expenses towards ACRC activities that are not otherwise funded (examples provided below); and

**Other non-staff in-kind (infrastructure support):** costs associated with ACRC cash funded positions and/or staff costs in excess of in-kind rates (refer to *Other Non-Staff In-kind Contributions Guideline* for further detail).

## What can be claimed as an in-kind contribution?

There are a wide range of activities that can be claimed as an in-kind contribution to the CRC.

Any activity where an individual or an organisation is undertaking ACRC related activities that is not otherwise funded by the CRC (e.g project fund) is considered in-kind.

## In-Kind Staff Contributions

In-kind staff contributions are measured and reported as a proportion of Full Time Equivalent (FTE) and valued according to the relevant category rates.

The following categories align with in-kind valuation principles outlined in the *Essential Participant* and *Other Participant Agreements*. The rates cover salary, salary on-costs, direct and indirect support costs of research.

Category	In-kind Rate per Annum
Senior Manager (SM)	\$420,000
Key Researcher / Project / Theme Leader / Manager (KR)	\$280,000
Researcher /Professional (RP)	\$220,000
Other Support Staff (SS)	\$180,000

Refer to the *Staff In-kind Category Guideline* for detailed definition of each category.

For consistency the ACRC adopts a standard of 1.0 FTE = 1,950hrs per annum, based on 37.5hr week x 52 weeks.

**Example:** A Research Assistant spends 100 hours collating responses to a survey for project X. This is equivalent to 0.05 FTE (100/1,950)

### Some examples of in-kind staff contributions

**Time** taken for preparation eg: thought process, gathering documentation, discussions with other parties and time committed to collecting/reporting in-kind.

**Phone calls** that are made or received relating to ACRC activities.

**Reports** including final reports, annual reports, quarterly reports, research papers and periodicals, etc, this includes preparation time.

**Letters** and all correspondence relating to the ACRC and Participants.

**Preparation** for travel and attendance at conferences, meetings, anything CRC related.

**Workshops/Events** attended for project and/or ACRC related activities.

**Preparation and participation in ACRC** committee meetings, internal meetings on projects, Board meetings, Participant meetings and working groups.

**Director on Autism CRC board** is calculated at the standard rate of .10 FTE per year (10%).

**All preparation and discussions** relating to anything to do with ACRC and the collective projects participants are or will be involved with.

**Research** including Internet and/or reading to do with ACRC or projects or activities.

**Time spent** on ACRC activities or projects that is not otherwise funded.

**Presentations** or attendance at seminars/conferences on relevant topics.

**Giving** advice to the ACRC.



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## Non-Staff In-kind Contributions

Includes any expenses incurred by participants that **relate to ACRC activities** that are **not otherwise paid** by the ACRC. This is not an exhaustive list but provides guidance as to possible contributions.

**Travel** paid by participants for ACRC related business and projects.

**Access to databases** of a participant on behalf of ACRC activities. The cost is \$20 per name, per occasion.

**Use of capital asset** where equipment is used for undertaking ACRC activities. This must be valued proportionally to the usage by the ACRC and based on the running costs and depreciation of the capital item, as agreed between the contributing Participant and the Autism CRC Board.

**Publication costs** of information and other documentation relating to ACRC activities.

**Running workshops** relating to ACRC activities including venue costs, hospitality, audio visual and other related costs not covered by an Autism ACRC project.

**Participant specific technology, service or property** not otherwise paid for through an ACRC project or other agreement (i.e. the use of specific laboratory space or other specialised facilities).

**Expenditure for in-kind staff** in excess of the category rate. Participants can recognise additional in-kind contributions if the actual salary and salary on-costs incurred exceed the ACRC category rates.

## Other Non-Staff In-kind Contributions (infrastructure support)

There are two events that trigger *Other Non-Staff In-Kind Contributions*.

Infrastructure Support Costs: Relates to the infrastructure (direct and indirect support costs of research) associated with ACRC cash funded positions.

It is the difference between the relevant in-kind rate and ACRC cash funded by amount for the position.

**This type of in-kind will occur on all CRC funded positions.**

**Excess expenditure for cash funded staff:** Occurs where total costs (salary and salary on-cost) incurred by a Participant exceeds the ACRC cash funded rate for the position.

Example: The ACRC funds \$120,000 (towards salary and salary on-costs) of 1 FTE Post Doc position. The Participant incurs actual costs of \$130,000 for the year. The \$10,000 balance can be recognised as in-kind contribution from the participant.

For further details please refer to **Non-Staff In-kind Contributions Guidelines for Infrastructure Support Costs**.

## Collection and Reporting of In-kind Data

Each Participant is responsible for keeping separate documentation that records contributions. In-kind contributions will be collected quarterly via **the In-Kind Contributions Template** (*spreadsheet*) provided by Autism CRC Ltd for most Participants. A copy of the template should be signed by an authorised officer and returned by email to: [accounts@autismcrc.com.au](mailto:accounts@autismcrc.com.au) by the 15<sup>th</sup> day after the end of each quarter.

## Staff In-kind Category Guideline

Use the following table to assist in determining the correct in-kind category for a staff member. These categories align with in-kind valuation principles outlined in the Essential Participant and Other Participant Agreements.

Category	In-kind Rate / Annum	Definition/ Example
Senior Manager (SM)	\$420,000	<ul style="list-style-type: none"><li>• Program Directors</li><li>• Board Members (10% FTE)</li><li>• Members of R&amp;D Committee who are not researchers in the CRC</li><li>• CEOs / Directors of Peak Bodies eg: MMRI, AEIOU, ASPECT, AQ &amp; DET)</li><li>• Deputy Vice Chancellor Research, Directors of Research Units at Universities</li></ul>
Key Researcher / Project / Theme Leader / Manager (KR)	\$280,000	<ul style="list-style-type: none"><li>• CRC Theme Leaders/ projects named key researcher/ Project Leaders</li><li>• Professor and Associate Professor researchers</li><li>• End user organisation researchers who are research/education/ unit managers</li><li>• Researchers sitting on R&amp;D Committee</li><li>• Principals of Schools (eg AQ or ASPECT schools)</li></ul>
Researcher / Professional (RP)	\$220,000	<ul style="list-style-type: none"><li>• Researchers at universities all other levels (senior lecturer/ lecturer) or as noted in bid document</li><li>• School teachers involved in projects</li></ul>
Other Support Staff (SS)	\$180,000	<ul style="list-style-type: none"><li>• Administration support staff at end user and research organisations</li><li>• PhD students providing in-kind who are not paid by Autism CRC</li></ul>

## Other Non-Staff In-kind Contributions Guideline

### Infrastructure Support Costs

There are two events that trigger Other Non-Staff In-Kind Contributions.

1. Infrastructure Support Costs
2. Excess expenditure for cash funded staff

## Infrastructure Support - ACRC Funded Position

The ACRC provides cash funding for direct salary and salary-related on-costs (e.g. Superannuation, payroll tax, workers compensation etc.).

Participating organisations can recognise costs associated with a position beyond the direct salary and salary on-costs (e.g. staff member office space, provision of standard office equipment, telephones etc.) as in-kind contribution through the CRC Funded Staff Member Infrastructure Support.

CRC Funded Staff Member Infrastructure Support is the difference between ACRC cash funding for a position and the relevant in-kind rate (see Table 1 below). This type of in-kind will occur for every CRC funded position.

**Table 1 – per annum basis per FTE (full time equivalent)**

The following provide examples for this type of contribution.

Acrc Funded Rate			In-Kind Staff Rate			In-Kind Infrastructure Support FTE \$ p.a.
Position Funded	Funding Category	CRC Funded FTE \$ p.a.	In-Kind Position	In-Kind Category	In-Kind Rate FTE \$ p.a.	
(A)			(B)			(B)-(A)
Post Doc	PD	120,000	Researcher / Professional	RP	220,000	100,000
Research Assistant	RA	80,000	Other - (support staff)	SS	180,000	100,000
Admin Assistant	AA	60,000	Other - (support staff)	SS	180,000	120,000
PhD Student	PhD	RTP rates	Other - (support staff)	SS	180,000	Varies with RTP rate

The following provide examples for this type of contribution.

### Example 1

A Post Doc position is funded \$120,000 per annum by the CRC. The corresponding in-kind level is RP at \$220,000 per annum. The in-kind infrastructure support contribution is equivalent to \$100,000 per annum (\$220,000 less \$120,000).

### Example 2

A Research Assistant (RA) works 0.5 FTE basis for the quarter ending July to September 2016.

The ACRC funded budget for a full time equivalent RA's salary for the year is \$80,000 and the corresponding annual in-kind rate is \$180,000.

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The infrastructure support rate is calculated as the difference between the annual in-kind rate and ACRC funded rate, multiplied by FTE percentage (\$180,000 less \$80,000 multiplied by 50% FTE or \$50,000 per annum).

The infrastructure support rate for a quarter is therefore \$12,500 per annum (\$50,000 per annum divided by 4 quarters).

### **Excess expenditure for cash funded position**

When the actual salary (including salary on-cost) incurred by a Participant exceeds the ACRC cash funded rate for the position, the balance can be recognised as additional other in-kind contribution.

Example: The ACRC funds \$120,000 (towards salary and salary on-costs) of 1 FTE Post Doc position. The Participant incurred actual costs of \$130,000 for the year. The \$10,000 balance can be recognised as in-kind contribution from the participant.

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## Capital Asset Guidelines

Individual assets < \$20,000 may be purchased with CRC project funds where required for specific interventions. Such items could include laptops, iPad, software, portable fMRI, etc.

A Participant receiving CRC funds may purchase an asset in accordance with the project budget.

The Participant will need to:

- Maintain the whereabouts of the asset(s) and report to the Project Leader as required
- Ensure the asset is clearly labelled with a small plaque provided by Autism CRC acknowledging its contribution
- Ensure the asset is available for use by the project and the CRC

As per the Essential Participant's Agreement, asset ownership rests with the purchasing organisation.

In finalising a project, the Project Leader, in conjunction with the CRO, will determine where assets reside at the end of the project (e.g. left at a particular school for use by students, or made available to other CRC projects). The CRC asks that Participant organisations facilitate this request.

## Appendix A: Autism CRC Participants

Participant name	Type	Organisation type
AEIOU Foundation	Essential	Industry / Private Sector / End-user
Autism Queensland Ltd	Essential	Industry / Private Sector / End-user
Autism Spectrum Australia (Aspect)	Essential	Industry / Private Sector / End-user
Curtin University	Essential	University
Griffith University	Essential	University
F. Hoffmann-La Roche Ltd	Essential	Industry / Private Sector / End-user/ International
La Trobe University	Essential	University
Mater Medical Research Institute Ltd	Essential	Industry / Private Sector / End-user
Queensland Department of Education and Training	Essential	State Government / End-user
Queensland University of Technology	Essential	University
University of New South Wales	Essential	University
University of Queensland	Essential	University
University of Western Australia	Essential	University
Affymetrix Inc	Other	Industry / Private Sector / End-user / International
Amaze	Other	Industry/Private Sector/ End-user
Asperger Services Australia	Other	Industry / Private Sector / End-user
AssistiveWare	Other	Industry / Private Sector/ International
Australian Advisory Board for Autism Spectrum Disorders	Other	Other / End-user
Australian College of Rural and Remote Medicine	Other	Other / End-user
Autism Association of South Australia Inc	Other	Industry / Private Sector/ End-user
Autism Association of Western Australia Inc	Other	Industry / Private Sector/ End-user
Autism Awareness	Other	Industry / Private Sector/ End-user
Autism New Zealand	Other	Industry / End-user
Autism Specific Early Learning and Care Centre - Anglicare SA	Other	Industry / End-user
Autism Specific Early Learning and Care Centre - KU Children's Services	Other	Industry / End-user
Autism Specific Early Learning and Care Centre - La Trobe University Community Children's Centre	Other	Industry / End-user
Autism Specific Early Learning and Care Centre - Nathan QLD (AEIOU)	Other	Industry / End-user
Autism Specific Early Learning and Care Centre - North West Tasmania (Burnie City Council)	Other	Industry / End-user
Autism Specific Early Learning and Care Centre - WA (AAWA)	Other	Industry / End-user
Autistic Self Advocacy Network of Australia and New Zealand (ASAN AUNZ)	Other	End-user
Autism Tasmania	Other	End-user
Autism West	Other	End-user
Brisbane Catholic Education	Other	Private sector / End-user
Catholic Education Commission of Victoria	Other	Private Sector / End-user
Catholic Education Office of WA	Other	Private Sector / End-user

Participant name	Type	Organisation type
Children's Health Services	Other	State Government / End-user
Disability Services Commission, WA	Other	State Government / End-user
Hear and Learn	Other	Industry / Private Sector
I CAN Network	Other	End-user
iiNet Ltd (Acquired by TPG Internet Pty Ltd in August 2015)	Other	Industry / Private Sector
Joseph Piven	Other	Individual / International
Macquarie University	Other	University
Minds and Hearts	Other	Industry / Private Sector/ End-user
National Rural Health Alliance	Other	Other / End-user
Pathwest Laboratory Medicine WA	Other	State Government
Renae Beaumont Enterprises Pty Ltd	Other	Industry
South Australian Group Enterprises (SAGE)	Other	Private Sector/ End-user
SunPork	Other	Industry/private sector
Tasmanian Department of Health and Human Services	Other	State Government
The Aspergers Syndrome Clinic	Other	Industry / Private Sector / End-user
The Association of Independent Schools Queensland	Other	Industry / Private Sector/ End-user
The Royal Children's Hospital	Other	State Government / End-user
The Sydney Children's Hospital Network	Other	State Government / End-user
University of Sydney	Other	University
Wenn Lawson	Other	Individual
Western Australian Autism Diagnosticians Forum Inc	Other	Other / End-user



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