

## Application Process

### Step 1: Expression of Interest and Program Director review

Applicants must submit an Expression of Interest to Program Directors, enabling an early review of the proposed project to ensure it meets Commonwealth Milestones. To enable this review, Applicants should fill in Section 1: Project Summary the Project Plan template.

At minimum a draft of this Project Summary should be submitted to the relevant Program Director by the end Jan:-

- Professor Valsamma Eapen (Program 1 – The Early Years) [v.eapen@unsw.edu.au](mailto:v.eapen@unsw.edu.au),
- Professor Suzanne Carrington (Program 2 – The School Years) [sx.carrington@qut.edu.au](mailto:sx.carrington@qut.edu.au), or
- Professor Torbjorn Falkmer (Program 3) [T.Falkmer@curtin.edu.au](mailto:T.Falkmer@curtin.edu.au).

Program Directors have the responsibility, in conjunction with the R&D Committee and Research Executive, to ensure that all projects are focused on meeting the milestones and delivering the outputs as stated in the Commonwealth Agreement with Autism CRC Ltd. If proposals are received that address the same topic, participants will be encouraged to collaborate, unless it can be demonstrated that their proposals are complementary and address different output milestones.

**The deadline to submit EOIs is 01 February 2018.**

**Applicants who have an EOI approved by the relevant Program Director will receive a registration to submit their full proposal online.**

### Step 2: Project Plan

Once an Expression of Interest is approved by the Program Director (Step 1), Applicants must then complete an Autism CRC Project Plan in consultation with Project Participants. Advice may be sought as required from the relevant Program Director.

### Step 3: Project Plan sign off

Prior to submission to Autism CRC, Applicants should obtain final approval signoff from all Project Parties (including MOUs), confirming acceptance of the final version of the project plan, ensuring agreement with the plan, budget and in-kind contribution. Project Parties should also review the standard Terms and Conditions, and obtain signoff from respective Legal Teams to expedite the commissioning process, should the project application be successful. Applicants should also provide the full proposal to the relevant Program Director for final signoff prior to submission online.

### Step 4: Submit Project Application via the online form

Once appropriate signatures are obtained and Applicant confirms all relevant supporting documentation is provided. Applicant may submit the Project Application to the Autism CRC via the online form. Email submissions will NOT be accepted.